



Project Development Coordinator

The Southeastern Indiana Regional Planning Commission (SIRPC), a nine-county economic and community development agency, is seeking an individual to serve as a **project coordinator**.

Primary responsibilities will include: developing projects with communities within the SIRPC nine-county region to assist them in obtaining funding from local, state, and federal funding sources, which will include grant writing and grant administration.

A successful candidate will demonstrate excellent communication and interpersonal skills, be highly organized and self-motivated, be proficient with Microsoft Windows/Office, and demonstrate the ability to adapt to a wide range of duties and work requirements.

Interested candidates should submit a resume as soon as possible detailing relevant work experience and references to SIRPC via email to mary.mccarty@sirpc.org. Questions or requests for additional information should be made to the above listed email. The SIRPC is an Equal Opportunity Employer.

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